

CONSTRUCTION LICENSING OFFICIALS ASSOCIATION OF FLORIDA CERTIFICATION PROGRAM

Level 1 – Core Certification

Overview, FS Chapter 489 Part I	1 hour
Overview, FS Chapter 489 Part II	1 hour
FS Chapter 320 FAC (Mobile Home)	1 hour
FS Chapter 553 (Permitting Requirements)	1 hour
Customer Service in Government	½ hour
Dealing with Angry People	½ hour
Legal Documents (Deeds, Agreements, Proofs of Ownership, Ship, NOC, FS 713, Conveyances, Title Insurance, O/B)	<u>3 hours</u>
Total Hours	8 Hours

Level II – Core Certification

Local Licensing	1 hour
Unlicensed Activity	2 hours
FS Chapter 713 (Lien Law)	1 hour
FS Chapter 440 (Worker' Comp. / Liability)	1 hour
Client/Contractor Resolution	1 hour
Legal Documents	1 hour
Sunshine Law	<u>1 hour</u>
Total Hours	8 Hours

Level III – Core Certification

Local Licensing/ FS 162	2 hours
“Elements of a Crime”- Building your case	2 hours
Interviewing Techniques	2 hours
Case Preparation/Presentation	1 hour
Emergency Disaster Program	<u>1 hour</u>
Total Hours	8 Hours

Certification Information

- Certificates will be issued and “credit given” upon completion of course hours.
(Courses do not need to be taken in order – Certificates will be issued per course availability)
- To receive the Level II and Level III certification all prior levels must be obtained.
- Certificates will be issued by the Chairman of the Certification Program.
- Credit will be given to CLOAF paid members (Or their registered staff members) for certificates obtained through past bi-annual meetings.
- **Certifications/Credits continue to be valid provided the certificate holder attends at least one (1) general membership meeting per calendar year. (Effective January 1, 2011)**